

Community Planning Officials Survey

1. Survey Introduction

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Welcome to the first survey of Community Planning Officials in Scotland!

Thank you for taking the time to help. We are a team of researchers from the University of Edinburgh and the University of Glasgow. We are part of What Works Scotland, an independent research programme funded by the Economic and Social Research Council UK and the Scottish Government <http://whatworksscotland.ac.uk>.

Community Planning is a key focus of our research, and we are surveying all Community Planning Officials (i.e. managers and officers) in Scotland, to understand how it works from the perspective of those in charge of coordinating and developing it.

We appreciate that you're very busy, but we hope you can help us – it should take around 35 minutes. Please feel free to skip those questions that don't apply to you.

Your participation will be anonymous, so you will not be identified in the results. By continuing to the next page, you are consenting to participate in this research.

The project has ethical approval from the Research Ethics & Integrity Committee at the School of Social and Political Science of the University of Edinburgh.

To discuss ethical concerns, please contact the Research Office ssps.research@ed.ac.uk

To discuss the research project please contact Oliver Escobar oliver.escobar@ed.ac.uk

2. Current Position

Please only answer regarding your Community Planning (CP) position.

1. Title:

- Community Planning Manager
- Community Planning Officer
- Local Community Planning Officer
- Neighbourhood Partnership Manager
- Neighbourhood Partnership Officer
- Area Partnership Manager
- Area Partnership Officer
- Other (Please Specify)

2. How many people work in your Community Planning team?

3. Is your position:

- Permanent
- Temporary
- Other (Please Specify)

4. How long have you been in your current post?

5. Which department are you in?

- Chief Executive
- Regeneration
- Policy & Performance
- Community Learning and Development or similar
- Corporate Services
- Democratic Services
- More than one department, or other (Please Specify)

6. What percentage of your position is defined as Community Planning related?

7. If less than 100%, what does the rest of your job entail?

3. How you see Your Role

1.

What are the **three** most important aspects of your work?

- Managing dialogue and deliberation between different groups
- Encouraging 'culture change'
- Working across various organisational boundaries
- Working across departmental boundaries in my organisation
- Using evidence to support policies and projects
- Involving communities in policy and decision making
- Planning and managing the Single Outcome Agreement (SOA)
- Performance management and governance

Other (Please Specify)

2.

How much time and energy do you put into each of these aspects of your work?

	A lot	Some	A little	None
Managing dialogue and deliberation between different groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Encouraging 'culture change'	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working across various organisational boundaries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working across departmental boundaries in my organisation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using evidence to support policies and projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Involving communities in policy and decision making	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.

And how much time and energy do you think you should put into each of these aspects of your work?

	A lot	Some	A little	None
Managing dialogue and deliberation between different groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Encouraging 'culture change'	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Working across various organisational boundaries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working across departmental organisational boundaries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using evidence to support policies and interventions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Involving communities in policy and decision making	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Please read the following statements, and mark each of them on a scale from strongly agree, to strongly disagree.

	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly Agree
It is important to sometimes bend the rules to make things happen in this job	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CP work is mainly administrative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The best way to achieve CP goals is to promote 'culture change' amongst CP partners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. How satisfied are you in your job?

- Completely satisfied
- Very satisfied
- Fairly satisfied
- Neither satisfied nor dissatisfied
- Fairly dissatisfied
- Very dissatisfied
- Completely dissatisfied
- Can't choose

4. Skills and Training

1. What is the level of your skill in...

	Very high	High	Medium	Low	Very low or none	Doesn't apply
Mediation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Negotiation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Persuasion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Research	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finding and sharing evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Managing team work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing for different audiences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presentation/public speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resource management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultation and engagement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2.

How important are these skills for your work?

	Very important	Important	Somewhat important	Not very important	Not important at all	Doesn't apply
Mediation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Negotiation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Persuasion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Research	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finding and sharing evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Managing team work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing for different audiences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presentation/public speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resource management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultation and engagement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. When you started your CP role, what training were you given? Please choose all that apply.

- Trained by someone with the same position as me
- Trained by someone with a different position
- Participated in group training

- Learned the job from documents
- All in all, I had no real training
- Other (Please Specify)

4. What skills would you like to develop further, and what additional training could be beneficial for you?

5. Evidence

1. Where do you usually find evidence to use in CPP work?

	Often	Sometimes	Seldom	Never
Obtained via public consultation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Obtained through partnership with others?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Obtained through government departments and/or agencies?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Obtained from professional bodies?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Obtained from academic institutions?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Obtained from internal research in my organisation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. For each of the statements below, please tell us how much you agree or disagree with the statement:

	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly Agree
CPP has made full use of different partners' data sources and expertise in data analysis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CPP uses evidence and research to					

understand the distribution of positive and negative outcomes across its area, including information relating to inequalities

CPP draws upon evidence and research to inform its understanding of which activities represent good value for money and make a tangible difference to achieving SOA outcomes

The CPP team I am part of has expertise on evaluation

Better evaluation and evidence would help to improve how CP works

3.

Which of the following challenges does the CPP face in the use of evidence and research in general? Please tick all that apply

- We do not have enough capacity / resource to undertake our own research
- We do not have enough capacity / resource to commission research from others
- We cannot identify partners who would be willing to work together to build an evidence and research base
- Officers do not prioritise using evidence and research to inform policy- and decision-making
- Elected members do not prioritise using evidence and research to inform policy and decision-making
- Partners do not prioritise using evidence and research to inform policy- and decision-making
- None of the above
- Other (Please Specify)

4. Which of the following challenges does the CPP face in the use of statistical data? Please tick all that apply

- We can rarely find data that is applicable to the questions we are seeking to answer
- We can rarely find evidence and research that we think is applicable in our circumstances
- We do not have the capacity/resource to undertake our own data analysis
- We can rarely find data that is at the appropriate spatial scale
- None of the above
- Other (Please Specify)

6. Community Planning Partnership

1. Who is on your Community Planning Partnership Board?

- NHS/ Health Social Care Partnership
- Police
- Fire and rescue
- Local higher education /further education institutions
- Elected members in power
- Elected members in opposition
- Third Sector Interface
- Community representation
- Other (Please Specify)

2. What aspect of the Community Planning Partnership are you most involved with? (if more than one aspect, please tick all that apply)

- Board
- Theme Groups
- Local Forums
- Area Partnerships
- Resource Planning Group
- Other (Please Specify)

3.

Please answer the following questions regarding the type of CPP meetings you are involved with.

To what extent do you think people in these meetings do the following:

	A lot	Somewhat	Very Little	Not at All
Share information?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plan initiatives with partners?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coordinate work?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Make	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

decisions?

Review

initiatives from
other
partners?

Share
budgets?

4. For each of the following statements, please state how much you agree or disagree with the statement, and feel free to skip any statement that is not relevant to you.

Strongly Disagree Disagree Neither agree nor disagree Agree Strongly Agree

Some of the
CPP partners
feel that they
could have
achieved the
same
outcomes or
better on
their own

Decisions are
usually being
made
elsewhere
and not in the
CPP meetings

The different
partners at
the Board all
have an equal
opportunity
to influence
the Board's
decisions

The third
sector is
treated as an
equal partner

The Board is
a place where
policies and
decisions are
properly
scrutinized

Disagreement
between
partners is
unusual at
Board
discussions

Unproductive
relationships
between
partners

often get in the way of achieving more

The SOA (Single Outcome Agreement) is the key framework that guides the work of all the partners



Community engagement is a key part of how CPP works



Priorities from Local Partnerships and public forums feed clearly into the work of the CPP board



The senior leadership team within the CPP articulates a clear vision for community planning



The leadership arrangements across the CPP enhance Community Planning processes



5. Could you please give us one or two examples of policies, services, or projects that wouldn't happen without CPP? In other words, what is the added value of the CPPs?

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7. Community Engagement

1. Which of these do you organise? Tick all that apply

- Public meetings
- Targeted workshops

- Citizen panels/juries
- Participatory budgeting
- Task groups/working groups
- Community forums
- Community galas and festivals
- Community activities
- Other (Please Specify)

2. Do you occasionally outsource any community engagement work? (e.g. consultations)

- No, we carry it out using in-house expertise
- Yes, mainly to the private sector
- Yes, mainly to the third sector
- Yes, to both the private sector and the third sector

3.

Thinking about Community Engagement activities in the context of Community Planning, what percentage of those activities would you say is about:

Providing information to communities:

Consulting communities or service users:

Working with communities to jointly plan services:

Working with communities to co-produce services:

Supporting communities to provide services themselves:

4. Please tell us how much you agree or disagree with each of the following statements:

Strongly Disagree
 Disagree
 Neither agree nor disagree
 Agree
 Strongly Agree

Community Engagement has a significant impact on policy decisions and services:

Communities generally react positively to the work that we do



I work with Elected Members regularly to organize Community Engagement processes



The Elected Members in my area use input from Community Engagement to inform their decisions



The funding cuts are stopping CP partners from sharing budgets



Funding cuts are negatively affecting the relationships between Local Public Services and communities



5. What are the main challenges of involving citizens and communities in Community Planning?

6. Are you aware of the National Standards for Community Engagement?

- Yes
- No

7. How have you used the National Standards for Community Engagement? Please mark all the options that apply:

- To create community engagement frameworks for the Community Planning Partnership
- To create community engagement frameworks for the Council

- To plan community engagement processes
- To monitor community engagement processes
- To evaluate community engagement processes
- As part of training for colleagues in the Community Planning Partnership
- As part of training for colleagues in the Council
- I have not used the National Standards for Community Engagement
- Other (Please Specify)

8. Please tell us how much you agree or disagree with each of the following statements

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
I feel that the Community Empowerment Act will improve CP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I understand the implications of the Community Empowerment Act for my work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I feel prepared to implement the aspects of the Community Empowerment Act that are relevant to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Is there anything specific about the Community Empowerment Act that worries you?

8. National Performance Framework (NPF) and the Christie Commission

1.

Are you aware of the NPF?

If you answered 'No', please go to question 3.

- Yes
- No

2. In your opinion, is the NPF a useful guide for CP work?

- Very Useful
- Moderately Useful
- Not Useful

3. To what extent does the 2011 Christie Commission on the Future Delivery of Public Services guide your work?

- To a Great Extent
- Somewhat
- Very Little
- Not at All

4. If you answered positively to question 3, can you please tell us briefly what aspects of your work have been influenced by the Christie Commission?

9. Health and Social Care Integration:

1. To what extent are you involved in the development of the new Health and Social Care partnership?

- To a Great Extent
- Somewhat
- Very Little
- Not at All

2. Please read the following statements, and mark each of them on a scale from strongly agree, to strongly disagree

	Strongly Disagree	Disagree	Neither agree nor disagree	Agree	Strongly Agree
The journey to Health and Social Care Integration is progressing well in my area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health and Social Care Integration is well coordinated with the CPP work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Could you please describe the main **barriers**, as well as the main **enablers**, to Health and Social Care Integration in your area?

10. Personal Details

We would now like to ask you for a few personal details. All responses to this survey will remain confidential and will only be used for the What Works Scotland research.

1. What is your gender?

- Male
 Female
 Other (Please Specify)

2. What is your age?

3. What is your highest educational qualification? (level and subject)

4. Can you tell us about your previous role, before your current position?

Position:

Organisation:

Start year:

5.

In what Local Authority Area do you work?

As stated before, your responses will remain anonymous. This question will help us to assess the coverage of the survey across the country.

11. About What Works Scotland

1. Had you heard about What Works Scotland before filling in this survey?

- Yes
 No

2. How did you hear about What Works Scotland?

- Word of mouth
 Scottish Government communications
 CPP communications

- Events
- Publications
- Social media
- Website
- Other (Please Specify)

3. Have you been in contact with What Works Scotland?

- Yes
- No

12. Thank you!

1.

Thank you for participating in the survey!

If you would like to receive the report on this survey when it comes out, please write your email address (it will not be used for any other purpose)

2. Please tick the box below if you would be happy to be contacted for further research.

- Yes, I am happy to be contacted