



Privacy Notice 2 for research project 'Worms - Resistance and Moxidectin on Scottish Sheep Farms' (#WORMSS): for farmers submitting sheep poo

Your Personal Data

The University of Glasgow will be what's known as the 'Data Controller' of your personal data processed in relation to the project 'Worms – Resistance and Moxidectin on Scottish Sheep Farms'. This privacy notice will explain how the University of Glasgow will process your personal data.

Why we need it

We are collecting your basic personal data such as your name, and basic contact details like email address or phone number and your farm business address *in order to* enable us to provide you with consumables to obtain and send to us sheep faecal samples, alongside a focused questionnaire which will enable us to correctly interpret the sample results. We will use the contact details you provide to inform you of the strongyle faecal egg count results. We will also inform you of any dissemination or knowledge transfer events related to this research project. We will only collect data that we need in order to provide and oversee this service to you.

Legal basis for processing your data

We must have a legal basis for processing all personal data. In this instance, the legal basis is

- Public task

What we do with it and who we share it with

- All the personal data you submit is processed by staff at the University of Glasgow in the United Kingdom.

In addition,

- Your personal data (your name and contact details – phone number, email address and farm business address) will be stored securely, in an encrypted form on the University of Glasgow's servers.
- The research data you provide will be stored for the duration of the project in a pseudonymised form in a separate place to your personal data. For example, it may be associated with 'WORMSS Farm 1'. Another file, stored in a separate location, will show that 'WORMSS Farm 1' is 'Jane Smiths' farm, with the contact details of the farm. This enables us, the researchers, to identify your faecal sample results (both the egg count and worm species present), the samples themselves (both the faeces, and once processed, the worms and/or the worm DNA), and any answers provided by yourself to the worm management questionnaire sent to you, with your contact details. This will enable us to return faecal egg count results to yourselves and will also enable us to clarify any points during the period of the project. Others, with access to your research data, either during or after the project, will only be provided with anonymised data.

- Following completion of the project your personal data will be deleted, unless you request otherwise, and your research data will then be completely anonymised. Any stored samples (also anonymised) will be linked with the questionnaire responses you provide for future research use.

How long do we keep it for

Your data will be retained by the University for the duration of the project. Currently the project is expected to complete in Autumn 2021, but it may be a longer or shorter time period. After this time, unless you request otherwise, your personal data will be securely deleted.

What are your [rights](#)?*

You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you is incorrect, you can request to see this information and may in some instances request to have it restricted, corrected or, erased. You may also have the right to object to the processing of data and the right to data portability.

If you wish to exercise any of these rights, please submit your request via the [webform](#) or contact dp@glas.ac.uk.

*Please note that the ability to exercise these rights will vary and depend on the legal basis on which the processing is being carried out.

Complaints

If you wish to raise a complaint on how we have handled your personal data, you can contact the University Data Protection Officer who will investigate the matter.

Our Data Protection Officer can be contacted at dataprotectionofficer@glasgow.ac.uk

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO) <https://ico.org.uk/>

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- ☐ I have read and understood how my personal data will be used. I give my consent to be involved in this study on this basis.

Signed:

Date: